



# ST JOHN'S BEAUMONT

APPLICANT INFORMATION  
FOR  
TEACHER OF KS2/KS3 SCIENCE

*St John's Beaumont is committed to ensuring the safety of its pupils and as such any successful candidate will be subject to an enhanced check by the (DBS) Disclosure and Barring Service.*

[www.sjbwindsor.uk](http://www.sjbwindsor.uk)



## TEACHER OF KS2/3 SCIENCE

### JOB DESCRIPTION

The successful candidate for this position will be expected to:

- To follow guidelines, policies and school philosophy as laid out in the Staff Handbook and Family Handbook.
- To teach Science in the school from Year 5 to Year 8.
- To monitor the standard of teaching and assessment within the Science Department.
- To deliver school assemblies on a spiritual/science theme as and when invited to do so by the Headmaster.
- To work collaboratively with staff to develop whole department policies.
- To support fully the School's aim to provide a relevant and stimulating syllabus that will engage and motivate boys.
- To support fully the life of a Roman Catholic school through organizing subject assemblies and other events that will occur throughout the academic year.
- To share supervisory duties at morning and lunch break and at the end of the day on a rota basis.
- To cover for absent colleagues, on occasion, during non-contact periods.
- To coach boys' games where appropriate and where time permits. *This condition is discussed in more detail in the first interview and is usually an option for those staff that are keen to pursue such a role.*
- To maintain a professional interest in academic research relevant either to the teacher of Science and to engage and motivate the boys.
- To provide parents with timely and accurate information on their son's progress. This would include preparing school reports and attendance at all appropriate Parents' Evenings.
- To maintain and uphold the highest standards of behaviour from pupils.
- To ensure that the School's policy Health and Safety Policy is implemented rigorously in the Science Laboratory and when teaching Science throughout the School.
- To support the Head of Science in delivering annual Science Week throughout the School.
- To be a Personal Tutor to group of approximately 8 boys (Years 7 & 8) or Class Teacher assessing their academic and pastoral needs and meeting those needs as far as is possible within the classroom situation, along with being prepared to teach Science to boys from Year 5 to Year 8, including scholarship.

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- To contribute to the implementation of School policies and procedures.
- To attend meetings and courses and keep up to date with current educational issues and ensure that appropriate INSET courses are attending.
- To help to organise inter-school events and competitions that enable all boys, including gifted and talented boys, to demonstrate their ability in the subject.
- To offer one extra-curricular activity on a weekly basis.
- To take an active part in extra-curricular activities, attend concerts, plays and other whole school events and to participate fully in the wider life of the school. Sharing supervisory duties at morning, and lunch breaks and end of the day on a rota basis.

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### Person Specification

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>EDUCATION/ QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>To be educated to degree standard (Science)</li> </ul>	<ul style="list-style-type: none"> <li>Qualification and/or training that is relevant to the teaching of Science.</li> <li>To have had experience of working or learning in a Roman Catholic school.</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Experience of working with children of prep-school age</li> <li>Experience of teaching Science.</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of Primary or Preparatory School/Education environment (children aged 7 – 13)</li> <li>Preparing and working with gifted and talented children</li> </ul>
<b>SKILLS &amp; ABILITIES</b>	<ul style="list-style-type: none"> <li>To actively support the religious life and ethos of the School</li> <li>To be imaginative and demonstrate flair for teaching in a 'single sex (boys)' classroom environment</li> <li>To possess strong leadership skills</li> <li>To be firm but fair</li> <li>To be a team leader</li> <li>To be an excellent communicator, orally and in writing, with boys, parents and other staff</li> <li>Good time management skills</li> <li>To be willing to play a pro-active role in the development of ICT to enhance teaching.</li> <li>To be discreet and adhere to confidentiality.</li> <li>To have excellent interpersonal skills</li> <li>To be willing to attend courses and conferences</li> </ul>	<ul style="list-style-type: none"> <li>To be able to coach boys' games (rugby, football and cricket)</li> </ul>
<b>PERSONAL QUALITIES</b>	<ul style="list-style-type: none"> <li>To have a sense of humour</li> <li>To be self-motivated</li> <li>To be committed</li> <li>To demonstrate patience and tact</li> <li>To be confident</li> <li>To be flexible, resilient and well-organised</li> </ul>	<ul style="list-style-type: none"> <li>Enthusiasm and willingness to undertake training in relevant areas</li> </ul>

All of the above descriptions will be assessed through close scrutiny of each applicant's Application Form, observation of lesson, individual references and throughout the interview process.

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